

Instructor: Jeanette Andrade PhD, RDN/LDN, FAND
Office: 467B
Office Hours: by appointment

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Class meeting times:

We will meet through Zoom from 6-7pm on Mondays. Except for March 4, where you will meet in the dietetics lab beginning at 5:30pm.

Course Description

This course provides students with the opportunity to continue to develop and apply their communication, leadership, organizational, and problem-solving skills to situations they are likely to encounter during their careers (i.e. media interviews, advocacy related to legislative issues, conference/program planning); to reflect on what they have learned and done during their core internship rotations (i.e. community, food systems management, and clinical); and to introduce students to the content and resources available for preparing for the Examination for Registered Dietitians.

Course Objectives

Activities and assignments completed in this course contribute to the achievement of the following ACEND competencies:

- CRDN 2.2: Demonstrate professional writing skills in preparing professional communications.
- CRDN 2.3: Demonstrate active participation, teamwork, and contributions in group settings.
- CRDN 2.7: Apply leadership skills to achieve desired outcomes.
- CRDN 2.8: Demonstrate negotiation skills.
- CRDN 3.4: Design, implement, and evaluate presentations to a target audience.
- CRDN 4.1: Participate in management of human resources.
- CRDN 4.4: Use current informatics technology to develop, store, retrieve, and disseminate information and data.
- CRDN 4.5: Analyze quality, financial or productivity data and develop a plan for intervention.
- CRDN 4.8: Develop a plan to provide or develop a product, program, or service that includes a budget, staffing needs, equipment, and supplies.

Course Policies and Procedures

Grades are not curved and are not negotiable.

All assignments **must be typed**. All assignments must be submitted (or post-marked) by 6:00 PM on the day they are due unless otherwise indicated in the syllabus. Beginning with the due date, course work turned in late will be penalized by deducting 10% per day for up to 5 days from the total value of the assignment.

Other: Additional course information and materials will be posted on E-Learning in Canvas (<http://lss.at.ufl.edu/>) and/or available through the Marston Science Library online reserve system (Ares), the Academy of Nutrition and Dietetics website or other resources needed to complete assignments.

Student Preparation for Class: Students are expected to complete reading assignments in advance. Class preparation may require use of the Internet, library and/or other reference materials. Students are expected to bring materials printed from E-Learning in Canvas or other sites to class.

How to Access E-Learning:

- Access requires a Gatorlink account. If you need to establish a Gatorlink account, go to <http://www.gatorlink.ufl.edu/>.

- Once you have created a Gatorlink account, access e-Learning Support Services homepage at <http://lss.at.ufl.edu>. Select “e-Learning Login”. Log in using your Gatorlink ID. FYC 6934 should be listed under “My Workspace”. If you are unfamiliar with e-Learning in Sakai, select “Student Tutorials & FAQs from the menu.

Online Course Evaluation Process: Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this course using a standard set of university and college criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open for students to complete during the last two or three weeks of the semester; students will be notified of the specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>.

Academic Honesty: As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.” You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <https://www.dso.ufl.edu/sccr/process/student-conducthonor-code/>.

Software Use: All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Students with Disabilities: The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. Contact information: 0001 Reid Hall, 392-8565, www.dso.ufl.edu/drc/.

Student Complaints: The following link describes the University of Florida’s policy related to student complaints. Residential Course: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf

Campus Helping Resources: Students experiencing crises or personal problems that interfere with their general wellbeing are encouraged to utilize the university’s counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students.

Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

Service	Location	Phone	Web site	Services provided
University Counseling and Wellness Center	3190 Radio Road	352-392-1575	www.counseling.ufl.edu/cwc/	<ul style="list-style-type: none"> ▪ Counseling Services - individual and group ▪ Groups and Workshops ▪ Outreach and Consultation ▪ Self-Help Library ▪ Wellness Coaching ▪ Training Programs ▪ Community Provider Database
U Matter We Care		352-294-CARE	www.umatter.ufl.edu	Care-related programs and resources for students and employees
Career Resource Center	First Floor J. Wayne Reitz Union	352-392-1601	www.crc.ufl.edu	Career development assistance and counseling

Other Information: Lecture material and information are the property of the University of Florida and the course instructor and may not be used for any commercial purpose. Students found in violation may be subject to disciplinary action under the University's Student Conduct Code. Only students formally registered for the course are permitted to attend lectures and take quizzes/tests.

Email: Students are required to check their email account(s) daily (at least Monday through Friday) and respond to course/program related requests, inquiries, etc. in a timely manner.

Attendance: Per University Policy, **attendance** is expected at *all* class sessions. When an absence does occur, the student is responsible for the material covered during the absence. When possible, the student should notify the instructor in advance of an anticipated absence. Dr. Andrade will grant make-up privileges (when possible) to students for properly verified absences due to illness, emergency, or participation in an official University activity.

Course Materials

Relevant articles are accessible through Canvas

Course Procedures: All Assignments due by 6pm in Canvas.

Media Presentation and Evaluation

Prepare a 5-minute cooking demo that you will record on "TV". Consider you will only have 5-minutes on TV to explain and prepare this dish. As part of the preparation, develop three key message and related proof points about your dish. You will post your recorded video on Canvas as a discussion post for your peers to evaluate.

- Email Dr. Andrade your cooking demo idea: February 5
- Key messages and proof points: February 26

- Video posting: March 18
- Peer evaluation: April 1

Informatics Discussions

View the recorded AND-informatics webinar at <https://www.eatrightpro.org/practice/professional-development/presentations> . Participate in an online discussion around the principles of informatics. (One 500-word post that addresses the writing prompt, appropriately referenced in AMA format, and two brief 100-200 word replies to your peers' posts). This post includes information about how informatics is being used in your clinical sites (e.g. WIC, FSM), and what potential shortcomings or opportunities exist. Explain what could be done to strengthen the informatics landscape, or how informatics could be used to provide more effective or efficient patient care at your site. Identify the individuals with whom you would interact to coordinate implementation of your informatics strategy and outline the approach you would take to evaluate and monitor the success of your strategy.

- Initial post: March 25

Ethical Discussions

You will respond to 2 ethical scenarios on the discussion board. These situations arise and you may experience either during your internship or within your career. Your initial posts should be a minimum of 200 words and the responses to a group at least 100 words.

- Scenario #1 initial post: February 18
- Scenario #2 initial post: March 11

Continuing Professional Education Conference (group project)

Develop and implement a business plan for a continuing professional education conference for registered dietitian nutritionists and other food and nutrition professionals. Submit only one business plan from your team. Develop a timeline that includes a detailed list of responsibilities to be accomplished by each member of the team for this project. This project will continue into the summer semester as part of DIE6516, at which time you will be responsible for finalizing and implementing your plans, evaluating the outcome, and preparing a final report.

- Timeline and responsibilities: January 22
- Business plan (no executive summary): March 5
- Final business plan (includes executive summary): April 22
- Team member evaluation: April 16

Assignments	Points
Media Presentation	50
Media evaluation of peers (5 points per evaluation)	25
Informatics Discussion	20
Ethical discussions (2 x 20)	40
Conference Timeline and Responsibilities	10
Business plan	30
Final business plan with executive summary	100
Conference Team Member Evaluation	<u>25</u>
Total	300

Grading Scale

A: 279-300 (93-100%)	A-: 270-278 (90-92.9%)	B+: 261-269 (87-89.9%)
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B: 249-260 (83-86.9%)	B-: 240-248 (80-82.9%)	C+: 231-239 (77-79.9%)
C: 219-230 (73-76.9%)	C-: 210-218 (70-72.9%)	D+: 201-209 (67-69.9%)
D: 189-200 (63-66.9%)	D-: 180-188 (60-62.9%)	E: <180 (<60%)

Tentative Schedule

Date	Topic	Assignments Due
1/7	Internship: First Day Reflection; Introduction to Business Plan Development <i>Facilitator: Kohrine Counts</i>	
1/14	Business Plan Development <i>Facilitator: Kohrine Counts</i>	Conference Timeline and Responsibilities
1/21	Martin Luther King Jr. Day - No Class	
1/28	Professionalism in dietetics <i>Guest Speaker: Ellen Bowser, MS, RDN, RN</i>	
2/4	Ethics in dietetics	Cooking Demo Selection
2/11	Working with the Media <i>Guest Speaker: Beverly James, IFAS Communications</i>	
2/18	Cultural Competency	Ethical discussion #1
2/25	Nutrition Informatics	Key messages and proof points for Media Presentation
3/4	NFPE workshop Dietetics lab from 5:30 – 7:30pm	Conference Business Plan
3/11	Empathy in Dietetics	Ethical discussion #2
3/18	Death & Dying in Dietetics	Cooking demo video
3/25	Business Plan Development – Status and Discussion <i>Facilitator: Kohrine Counts</i>	Informatics Discussion
4/1	The Commission on Dietetic Registration – Test Specifications and Preparation	Peer evaluation of cooking demo video
4/8	Spring Break - No Class	
4/15	Communicating with health professionals	Team Member Evaluations
4/22	Internship: Reflections thus far	Final business plan