

DIE 4125 LAB

FOOD SYSTEMS MANAGEMENT

“WE, THE MEMBERS OF THE UNIVERSITY OF FLORIDA COMMUNITY, PLEDGE TO HOLD OURSELVES AND OUR PEERS TO THE HIGHEST STANDARDS OF HONESTY AND INTEGRITY.”

4125 L

2 CREDIT HOURS

FALL 2025

FOODS LAB IN THE PILOT PLANT-FSHN BUILDING GROUND LEVEL

MONDAY AND WEDNESDAY 9:35-11:30AM

INSTRUCTOR: DR. BETH GANKOFSKIE, PHD, MS, RDN

CONTACT INFORMATION

Building 120, Room 104E

gankofskie@ufl.edu

352-273-3471 Office land line, voice mail

FACULTY OFFICE HOURS: Mondays 10:30-11:30 am by appointment. There are additional hours available via Zoom. Contact instructor for an appointment.

COURSE TA: Ms. Emma Shutters, B.S.: emmashutters@ufl.edu

TA OFFICE HOURS BY APPOINTMENT AND AS NEEDED

COURSE WEBSITE: [HTTPS://UFL.INSTRUCTURE.COM/COURSES/514412](https://ufl.instructure.com/courses/514412)

COURSE COMMUNICATIONS: To contact the Instructor or TA please use the UF email: gankofskie@ufl.edu and emmashutters@ufl.edu



RECOMMENDED TEXTBOOKS: *ServSafe for Managers 7th Edition*

Other reference texts used in DIE 4125 class and applied in FSM Lab:

- 1. Gregoire: Food Organizations: A managerial and systems approach.*
- 2. Drummond: Foodservice Operations and Management: concepts and applications.*

MATERIALS AND SUPPLIES FEES: *Please note if the student purchases a “used” ServSafe book, which is fine, they will have to pay in additional \$40.00 for a test answer sheet. The money is collected at the time of the exam.*

COURSE DESCRIPTION: The application of principles of food service production and management, including production, service and food sanitation and safety. This course must be taken concurrently with DIE4125. (2 credit hours)

PREREQUISITE KNOWLEDGE AND SKILLS: Prerequisites: FOS 3042 Introduction to Food Science; Dietetics Major

COURSE GOALS AND/OR OBJECTIVES:

Course Objectives: By the end of the semester, the student will be able to:

1. KRDN 2.1: Demonstrate effective and professional oral and written communication and documentation (measured through equipment demonstration).
2. KRDN 2.2: Describe the governance of nutrition and dietetics practice, such as scope of nutrition and dietetics practice and the code of ethics for the profession and Nutrition and Dietetics practice and describe inter-professional relationships in various practice settings. (Measured through a case study on how a food systems dietitian communicates and practices dietetics through food preparation and accommodation of patient needs including but not limited to contact with other health professionals to improve patient dietary compliance).
3. KRDN 2.6: Demonstrate an understanding of cultural competence. (Measured through food selection for project, preparation, tasting and discussion).
4. KRDN 3.6: Develop nutritionally sound meals, menus and meal plans for disease management and meet the client/patient’s needs (measured by doing the child nutrition menu project).

5. KRDN 4.6: Explain the process involved in delivering quality food and nutrition serves (measured in chapter test)
6. KRDN 4.7: Evaluate data to be used in decision making for continuous quality improvement (measured in leadership and management chapter test).
7. KRDN 5.4: Practice resolving differences or dealing with conflict (measured in peer reviewed meal management activity)
8. KRDN 5.5: Promote team involvement and recognize skills of each team member (measured in peer review lab participation activity).
9. KRDN 5.5: Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others (measured in management event of the theme meal).
10. Demonstrate ability to use and clean major foodservice equipment- demonstrated through video in-service.
11. Apply principles of foodservice systems approach to production through preparation of menu items.
12. Demonstrate presentation skills in food production.
13. Evaluate issues related to delivery of menu items.
14. Recognize and apply elements of good service.
15. Determine costs of service or operations, prepare a budget and interpret financial data.
16. Work effectively with a team.

In lab face to face only: Dress Code: In any lab session where food preparation is occurring, you are expected to wear closed toed, non-skid shoes (sneakers are acceptable, soft fabric shoes are not), shirts with short sleeves (no bare midriffs), appropriate length shorts (not short-shorts) or long pants, no dangling jewelry of any kind, and hair covering (either hairnet or hat or one cap provided) and no nail polish. You will not be allowed to participate in the lab if you are not dressed appropriately

HOW THIS COURSE RELATES TO THE STUDENT LEARNING OUTCOMES IN THE DIDACTIC PROGRAM IN DIETETICS AND THE MAJOR: *Student Learning Outcomes available from Academic Assessment Plans curriculum mapping. Experience in the lab mirrors the activities and assignments used in DIE 4125 Lecture.*

INSTRUCTIONAL METHODS: *in class time will be spent working on management methods including but not limited to: Sanitation and Safety and passing the ServSafe Manager's exam; food selection and buying; Portion control; allergens and special menus;*

Cleaning schedule management; appliance demonstrations; workflow. All activities will be conducted will be in the laboratory with a partner as assigned. Using the method of Train-the-Trainer.

COURSE POLICIES:

ATTENDANCE POLICY: Dietetic students are **required** to attend lab class. Class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

ASSESSMENT: There is a lab report due by the next lab period unless otherwise directed. There is a Major and a Minor Food Management Project that is mandatory as assigned.

MAKE-UP POLICY: There is no lab make-up for an unexcused absence.

ASSIGNMENT POLICY (REQUIRED): See lab schedule.

COURSE TECHNOLOGY: <http://helpdesk.ufl.edu>

Web access and email

Grades and course materials are posted on E-Learning-Canvas. For more information on E-Learning go to <https://elearning.ufl.edu/> (Links to an external site.) (Links to an external site.) .

- (352) 392-HELP - select option 2

ONLINE COURSE EVALUATION:

“Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semesters, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>.

UF POLICIES:

UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES: Students with disabilities requesting accommodations should first register with the Disability

Resource Center (352-392-8565, www.dso.ufl.edu/drc) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor within 2 weeks to the start of semester, when requesting accommodation.

UNIVERSITY POLICY ON ACADEMIC CONDUCT: UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

CLASS DEMEANOR OR NETIQUETTE: All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. The course expectation is for each student to use proper grammatical writing, and polite conversational modes in all posts or written comments including but not limited to lab reports, papers, and peer evaluations. All students can share their ideas and comments that directly relate to this course.

GETTING HELP:

For issues with technical difficulties for Canvas, please contact the UF Help Desk at:

- <http://helpdesk.ufl.edu>
- (352) 392-HELP (4357)
- Walk-in: HUB 132

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

(Required) Should you have any complaints with your experience in this course please visit <http://www.distance.ufl.edu/student-complaints> to submit a complaint.

GRADING POLICIES:

METHODS BY WHICH STUDENTS WILL BE EVALUATED AND THEIR GRADE

DETERMINED: ALL STUDENTS ARE REQUIRED TO ATTEND ALL LAB CLASSES, COMPLETE THE LAB ACTIVITY IN FULL, WRITE AND SUBMIT A LAB REPORT AND MAJOR PROJECT ASSIGNMENTS ON TIME AND USING THEIR OWN CALCULATIONS, DESCRIPTIONS, AND IDEAS. SEE THE LAB SCHEDULE AND ASSIGNMENT SHEET FOR MORE DETAILS.

INFORMATION ON CURRENT UF GRADING POLICIES FOR ASSIGNING GRADE POINTS:

- This may be achieved by including a link to the web page:
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Health and Wellness Resources

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit U Matter, We Care website (Links to an external site.) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit the Counseling and Wellness Center call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need or visit the Student Health Care Center website

University Police Department: Visit UF Police Department call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center .

Recording information-please read

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

- **Other Information:** Lecture material and information are the property of the University of Florida and the course instructor and may not be used for any commercial purpose. Students found in violation may be subject to disciplinary action under the University's Student Conduct Code. Only students formally registered for the course are permitted to attend lectures and take quizzes/tests.

DPD Policy (found in DPD Student Handbook 2020-24 at <http://fshn.ifas.ufl.edu/dietetics/undergraduate/home.shtml>):

- *Attendance is required for all DIE courses. Attendance will be taken at the beginning of each class. Excused absence will only be granted for the following reasons:*
 - *Death in the family as documented by a dated obituary.*
 - *Illness or hospitalization as documented by a physician's note related to that illness (vague notes such as "was seen" are not acceptable).*
 - *Religious holiday as documented by a written statement to the professor before the holiday.*
 - *Professional/graduate school interviews with documentation of interview letter and travel arrangements.*

Accident as documented by a copy of the police report.

Only students with excused absences will be allowed to make up the original work or suitable alternative if an exam or "in-class" assignment is missed. Absence from class will result in (penalty as determined by faculty member) unless there are unavoidable extenuating circumstances subject to the faculty member's discretion that can be documented to the faculty member's satisfaction.

Tardiness is unacceptable in the workplace and is also not appropriate in the classroom. It shows disrespect for the professor, other students in the class and the course content. Students who are tardy (as defined by the professor in each class) will be penalized according to the policy established for that class.

Class attendance: Attendance and being on time are **mandatory (see assigned days)**. Attendance will be taken weekly at the beginning of class and will be assigned points for the final grade. **If you are more than 10 minutes late, you will not receive attendance credit.**