

**NUTRITIONAL SCIENCES SEMINAR (HUN 6938)**  
**Spring Semester 2020**  
**3:45-4:45 p.m. Thursdays (ONLINE\*)**  
**THEME: Nutrition in Intestinal Diseases**

**\* DUE TO THE COVID-19 PANDEMIC THIS CLASS WILL BE HELD ONLINE OVER ZOOM**

**Coordinator:** Robin da Silva, Ph.D.  
**Office:** 449A FSHN Bldg.  
**Office Hrs:** Monday and Wednesdays from 2:00-3:00 p.m. (PLEASE SCHEDULE)  
**Contact:** Phone: 294-3751; e-mail: robindasilva@ufl.edu

**Course Purpose:** The primary function of the seminar course is to provide students with the opportunity to gain experience in discourse of nutritional and biomedical research. Students will have the opportunity to display their own research and/or review peer-reviewed scientific research. Highly regarded visiting speakers will be scheduled to enrich student and faculty experience.

**Grading Policy:**

**Attendance and Participation:** All FSHN graduate students are required to attend seminar each term. Food Science (FS) students normally attend FS seminar and HUN students attend Nutritional Sciences seminar. If there are class conflicts, students may attend the alternate seminar series. Students are expected to participate in the discussions and to provide fellow students with written evaluations of their presentations. Forms will be provided at each seminar.

Seminar grades are based upon faculty evaluations and average of the grades from the departmental evaluation form (attached) and upon attendance. All faculty and peer evaluation forms will be returned to the student speaker, usually within one week after the seminar. Attendance is recorded each week and is taken into account in the grade given when the student takes seminar for credit. If absent from a seminar, a petition for an excused absence may be made to the coordinator. If there is a conflict and more than one absence occurs, the student must submit a petition for an excused absence to the Chair of the FSHN Graduate Committee. Students who have more than three unexcused absences over the course of their matriculation will be referred to their Supervisory Committees for appropriate action and the final seminar grade will be lowered by a minimum of one letter grade.

**Seminar Presentations:**

**\*\*\*You must register for one credit of HUN 6938 each semester in which you will present.\*\*\***

M.S. thesis degree students will present one 20-minute seminar plus 5-minute discussion on a topic that covers their research work. M.S. non-thesis degree Nutritional Science students must present a 30-minute seminar plus 5-minute discussion on the theme topic for that semester. This is typically given in the last semester prior to graduation.

Except for the final (dissertation) seminar, Ph.D. students must present, in a colloquium format, a 30-35 minute seminar on a theme topic which is assigned at the beginning of the semester. This

presentation should be on one or two prominent papers from the literature. Alternatively, the student may elect to make a one-time presentation of their doctoral dissertation proposal in lieu of a theme seminar that year. The final seminar of the student's program must be a 40-45 min presentation of the completed dissertation research and typically occurs in their final semester prior to graduation.

### **Class Attendance:**

Class and lab attendance and participation are mandatory in accordance with the University of Florida's policy on attendance that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Students will behave in an appropriate manner in class, taking care not to disrupt other students learning activities. Students are asked to be punctual and submit assignments on time.

### Health and Wellness

*U Matter, We Care:* If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

*Counseling and Wellness Center:* [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

*Student Health Care Center:* Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).

*University Police Department:* [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

*UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

### Academic Resources

*E-learning technical support:* Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

[Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601.  
Career assistance and counseling services.

[Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources.

[Teaching Center](#): Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

[Writing Studio](#): 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

*Student Complaints On-Campus*: [Visit the Student Honor Code and Student Conduct Code webpage for more information.](#)

*On-Line Students Complaints*: [View the Distance Learning Student Complaint Process.](#)

### **Online Course Evaluation Process:**

Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this course using a standard set of university and college criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open for students to complete during the last two or three weeks of the semester; students will be notified of the specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>.

### **Academic Honesty:**

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor

Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code>.

**Software Use:**

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

**Services for Students with Disabilities:**

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues.

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation

Rm 0001 Reid Hall, 352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)

**Campus Helping Resources:**

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

1. For face to face courses a statement informing students of COVID related practices such as:

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals)

requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.

- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.](#)
  - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies.](#)

2. For online course with recorded materials a statement informing students of privacy related issues such as:

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575,

[www.counseling.ufl.edu/cwc/](http://www.counseling.ufl.edu/cwc/)

Counseling Services

Groups and Workshops

Outreach and Consultation

Self-Help Library

Wellness Coaching

U Matter We Care, [www.umatter.ufl.edu/](http://www.umatter.ufl.edu/)

Career Resource Center, First Floor JWRU, 392-1601, [www.crc.ufl.edu/](http://www.crc.ufl.edu/)

**Student Complaints:**

The University of Florida believes strongly in the ability of students to express concerns regarding their experiences at the University. The University encourages its students who wish to file a written complaint to submit that complaint directly to the department that manages that policy. More information can be found here:

[https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf)

## **FSHN Dept. Graduate Student Seminar Policies**

1. Students who plan to give a seminar must contact the Seminar Coordinator by midterm of the semester prior to the semester of presentation. The student should define whether the seminar will be the final research seminar (thesis M.S. or Ph.D.) or a theme seminar (non-thesis M.S. and Ph.D.), and also request dates for the presentation. Students must obtain permission from their Major Professor to schedule their final (research) seminar. Note: Students with special circumstances or conflicts, if arranged prior to the coordinator finalizing the seminar schedule, may receive a grade of Incomplete.
  
2.
  - a. Ph.D. students who cancel the final research seminar will be required to give a theme seminar in its place as defined in the FSHN Department Graduate Student Handbook. The student will then be required to reschedule his/her final research seminar for a subsequent semester.
  
  - b. An M.S. student who wishes to cancel the final research seminar after an agreed upon date in the seminar schedule will be required to either give a theme seminar, or an update of their research. The student must schedule a final thesis research seminar for a subsequent semester.
  
3. Theme seminar papers must be pre-approved by the Seminar Coordinator.

### **Further Information:**

#### **Abstract**

Abstracts should be posted one week in advance of the scheduled presentation. Please email Ms. Marianne Mangone (359 FSHN) your abstract in Word. She will send out email announcements and also post copies in designated locations. Please ask your major professor to read over the abstract and revise before submitting to Ms. Mangone. The abstract counts 10% of your seminar grade.

#### **Theme Article**

At least one week prior to your presentation date, email the theme article by PDF to Marianne. However, email me before that time to first obtain my approval of your article.

#### **Visuals**

PowerPoint is the preferred method for presentations. It is wise to carefully proof your slides for readability, color, etc. Perhaps ask a colleague or your advisor to review the slides. It is imperative that you arrive at the seminar room well in advance of the start time to make sure that everything is in working order.

**Evaluation:** Forms are below for your review. No need to print them out, I will bring copies each week.

**Doctoral Student Seminar (HUN 6938) GRADING SHEET: Theme Presentation**

**SPEAKER** \_\_\_\_\_

**DATE** \_\_\_\_\_

	Points	SCORE
Quality of article selected for presentation	(5)	_____
Cogent reason(s) for choosing article	(5)	_____
Review of topic background	(10)	_____
Review of methodology	(10)	_____
Presentation of Results and Conclusions	(15)	_____
Demonstration of understanding the research and understanding subject concepts	(15)	_____
Slide Quality (spelling, appropriateness, legibility)	(5)	_____
Oral Presentation (audibility, poise, pronunciation)	(10)	_____
Scientific Merit/Educational Value (hypothesis, objectives, usefulness)	(15)	_____
Responses to Questions	(10)	_____
	TOTAL (out of 100)	_____

**COMMENTS:**

**Faculty Signature** \_\_\_\_\_

**PEER EVALUATION OF SEMINAR**

**SPEAKER** \_\_\_\_\_

**DATE** \_\_\_\_\_

Please evaluate the speaker in each of the following areas. Comments should be constructive and specific. Print your name below so that it is legible. If a section is "not applicable" for this seminar, put N/A in the blank area. This sheet with your comments and your name will be given to the speaker.

**Content, quality and appropriateness of the abstract:**

**Thoroughness and appropriateness of the literature review:**

**Appropriateness and depth of the discussion of methods and procedures:**

**Interpretations of data and validity of conclusions:**

**Quality of presentation, including visuals, speech, organization and timing:**

**Educational value or scientific merit:**

**Response to questions:**

**Overall impression:**

**NAME OF EVALUATOR** \_\_\_\_\_

**GRADUATE STUDENT SEMINAR (6938) GRADING SHEET**

**Speaker** \_\_\_\_\_

**Date** \_\_\_\_\_

		SCORE
ABSTRACT	(10%)	_____
LITERATURE REVIEW (Thoroughness, depth, appropriateness)	(10%)	_____
METHODS, PROCEDURES, APPROACH	(10%)	_____
RESULTS and CONCLUSIONS (Interpretation, validity)	(15%)	_____
SLIDE QUALITY (Spelling, appropriateness, legibility)	(10%)	_____
ORAL PRESENTATION (Audibility, poise, pronunciation)	(10%)	_____
TIMING	(5%)	_____
SCIENTIFIC MERIT or EDUCATIONAL VALUE (Hypothesis, objectives, technical or practical usefulness)	(20%)	_____
RESPONSES TO QUESTIONS	(10%)	_____
	<b>TOTAL</b>	_____

**GRADING SCALE:**

90-100 = A

85-89 = B+

80-84 = B

75-79 = C+

70-74 = C

---

**COMMENTS**

---

Signature of Faculty Evaluator \_\_\_\_\_

MEMORANDUM

TO: Students Presenting Seminars

FROM: Robin da Silva, Ph.D., Nutritional Sciences Seminar Coordinator

Please complete the following information and return to me as soon as possible. I use this information for your introduction at seminar.

1. Title of Seminar

2. Short autobiography, including:

Birthplace

Degree(s), & year conferred, & institution

Major

Minor

Date entered UF

Advisor

3. Anything else you think is appropriate for your introduction.