Use this checklist to make sure you have completed all components of the application process. Review the UF MS-DI webpage "How to Apply" for more detailed application process information.

**Graduate School Application Materials**

- **UF Graduate School online admission application**: complete and submit by January 15. Make sure to complete each section of the application and officially submit it.
- **Application fee**: Remit the $35.00 application fee to the UF Admissions Office.
- **Official transcripts**: Arrange to have official original transcripts from all colleges/universities attended sent to the UF Office of Admissions, either electronically or mailed. If mailed, transcripts must be sealed in an envelope bearing the official seal of the college/university.
  - Mail to: University of Florida
    - Office of Admissions
    - P.O. Box 114000
    - 201 Criser Hall
    - Gainesville, FL 32611-4000
- **GRE scores**: Arrange to have GRE scores sent to the University of Florida (university code: 5812) and the Food Science and Human Nutrition department (department code: 0107).
- **Three letters of recommendation**: Provide their contact information, UF will email them a link to complete a recommendation form.
- **Send an email to the UF MS-DI Program Coordinator**, Kohrine Counts, at kcounts77@ufl.edu. Provide your name, UF ID number, and date of when you applied to the MS-DI Program.
- **Interview**: Students may be required to complete an interview at the discretion of the MS-DI Program Director. Applicants will be notified if an interview is required.

**Academy of Nutrition & Dietetics Application Materials**

Completing the DICAS application and D&D Digital ranking is a three step process.

- **First, access the DICAS portal and complete the online application** by 11:59 PM (Central) on February 15. Make sure to officially submit the application.
- **Second, register online for D&D Digital Systems** (computer matching service) prior to February 15, 2019 at 11:59 PM (Central).
- **Finally, rank your internship choices**. Choices may be re-ranked. For more information on the re-ranking timeline, visit https://www.dnddigital.com/ada/questions.php.
  
  Note: If you decide to withdraw from the matching process for any reason, notify D&D Digital in writing.