Use this checklist to make sure you have completed all components of the application process. Review the UF MS-DI webpage "How to Apply" for more detailed application process information.

**Graduate School Application Materials**

- **UF Graduate School online admission application:** complete and submit by January 15, 2020. Make sure to complete each section of the application and officially submit it.
- **Application fee:** Remit the $30.00 application fee to the UF Admissions Office.
- **Official transcripts:** Arrange to have official original transcripts from all colleges/universities attended sent to the UF Office of Admissions.
  - Transcripts must be sealed in an envelope bearing the official seal of the college/university.
  - Mail to: University of Florida
    - Office of Admissions
    - P.O. Box 114000
    - 201 Criser Hall Gainesville, FL
    - 32611-4000
- **GRE scores:** Arrange to have GRE scores sent to the University of Florida (university code: 5812) and the Food Science and Human Nutrition department (department code: 0107).
- **Three letters of recommendation:** Provide their contact information, UF will email them a link to complete a recommendation form.
- **Send an email to the UF MS-DI Program Coordinator,** Kohrine Counts Hazim, at kcounts77@ufl.edu. Provide your name, UF ID number (assigned when application is submitted), and date of when you applied to the MS-DI Program.
- **Interview:** Students may be required to complete an interview at the discretion of the MS-DI Program Director. Applicants will be notified if an interview is required.

**Academy of Nutrition & Dietetics Application Materials**

- Completing the DICAS application and D&D Digital ranking is a three step process.
  - **First, access the DICAS portal and complete the online application** by 11:59 PM (Central) on February 15, 2020. Make sure to officially submit the application.
  - **Second, register online for D&D Digital Systems** (computer matching service) prior to February 15, 2020 at 11:59 PM (Central).
  - **Finally, rank your internship choices.** Choices may be re-ranked starting March 23, 2020. Ranking must be finalized prior to March 30, 2020 at 11:59 PM (Central).

Note: If you decide to withdraw from the matching process for any reason, notify D&D Digital in writing.