GRADUATE SCHOOL CHECKLIST
WHAT NEEDS TO BE COMPLETED AS PART OF THE APPLICATION PROCESS?

Use this checklist to make sure you have completed all components of the application process. Review the UF MS-DI webpage "How to Apply" for more detailed application process information.

Graduate School Application Materials

○ **UF Graduate School online admission application:** complete and submit by January 15. Make sure to complete each section of the application and officially submit it.

○ **Application fee**: Remit the $35.00 application fee to the UF Admissions Office.

○ **Official transcripts**: Arrange to have official original transcripts from all colleges/universities attended sent to the UF Office of Admissions, either electronically or mailed.
   If mailed, transcripts must be sealed in an envelope bearing the official seal of the college/university.
      Mail to: University of Florida
            Office of Admissions
            P.O. Box 114000
            201 Criser Hall
         Gainesville, FL 32611-4000

○ **GRE scores:** Arrange to have GRE scores sent to the University of Florida (university code: 5812) and the Food Science and Human Nutrition department (department code: 0107).

○ **Three letters of recommendation:** Provide their contact information, UF will email them a link to complete a recommendation form.

○ **Send an email to the UF MS-DI Program Coordinator**, Kohrine Counts, at kcounts77@ufl.edu. Provide your name, UF ID number, and date of when you applied to the MS-DI Program.

○ **Interview**: Students may be required to complete an interview at the discretion of the MS-DI Program Director. Applicants will be notified if an interview is required.

Academy of Nutrition & Dietetics Application Materials

Completing the DICAS application and D&D Digital ranking is a three step process.

○ **First, access the DICAS portal and complete the online application** by 11:59 PM (Central) on February 15. Make sure to officially submit the application.

○ **Second, register online for D&D Digital Systems** (computer matching service) prior to February 15, 2019 at 11:59 PM (Central).

○ **Finally, rank your internship choices.** Choices may be re-ranked. For more information on the re-ranking timeline, visit https://www.dnddigital.com/ada/questions.php.

Note: If you decide to withdraw from the matching process for any reason, notify D&D Digital in writing.